

## COMMITTEE MINUTES

February 19, 2025

County Administrator Search Committee

Jefferson County Courthouse, C2063

### 1. Call to Order

Meeting was called to order by Nass at 2:00 p.m.

### 2. Roll Call

Members present: Jim Braughler, Kathi Cauley, Staci Hoffman, Paul Milbrath, Steve Nass, Terri Palm, Danielle Thompson, Jim Schroeder, Deb Reinbold, Michael Wineke, Bill Kern. **Quorum established.**

Members excused/absent: Richard Jones, Blane Poulson

Others present: David Niemeyer

### 3. Certification of compliance with Open Meeting Law Requirements

Thompson certified compliance with the Open Meetings Law.

### 4. Review of Agenda

No changes. Motion Hoffman/ Milbrath, to approve the agenda. Motion passed 11:0.

### 5. Public Comment

None

### 6. Communications

None

### 7. Convene in closed session pursuant to Wis. Stat. s 19.85(1)(c) for the purpose of interviewing and evaluating candidates for the position of County Administrator.

Motion to move into closed session by Braughler, second by Hoffman. Roll Call Vote – Cauley, Aye; Wineke, Aye; Schroeder, Aye; Thompson, Aye; Nass, Aye; Palm, Aye; Braughler, Aye; Reinbold, Aye; Milbrath, Aye; Hoffman, Aye; Kern, Aye. Moved into closed session at 2:02 p.m.

*Note: Also, present D. Niemeyer.*

Three semi-finalist candidates interviewed for position of County Administrator. Consensus on finalist candidates.

### 8. Reconvene in open session for action on closed session items if necessary

Motion by Schroeder/Cauley, to reconvene in open session. Reconvened into open session 11:0, at 5:43 p.m.

### 9. Tentative future agenda items and meeting dates

- Monday, March 3, 2025: Finalists interviews to include tour, lunch, interview, and meet-and-greet. Locations to be determined.

### 10. Adjourn

Motion by to adjourn by Milbrath/Kern.. Motion passed 11:0. Meeting adjourned at 5:43 p.m.